

## **Terms and conditions**

Terms and conditions Terms and Conditions for the Prize Draw:

A free prize draw ("the Draw") will be held for all persons who have submitted their completed survey by 23.59 Friday 28 April 2017. The Draw is for a chance to win £100 John Lewis vouchers ("the Prize"). The following terms and conditions apply to the Draw.

The promoter of the draw is The Institute of Leadership and Management. The Institute of Leadership & Management is a Registered Charity in England and Wales 248226, and in Scotland SC039693. Pacific House, Relay Point, Tamworth, B77 5PA ("the Promoter").

(1) To enter the Draw you must complete and submit the survey and by entering the Draw you are deemed to have accepted and be bound by these terms and conditions. (2) The Draw is open to all managers aged 18 or over, except employees of The Institute of Leadership and Management, their agents, families or partners. (3) Only one entry permitted per person. (4) All entrants who have submitted a completed survey will be automatically entered into the Draw provided they have given their name and a valid email address or contact number. (5) No responsibility will be accepted for surveys which are lost, delayed, misdirected or corrupted due to any reason whatsoever. (6) No purchase is necessary to enter this Draw. (7) Entries will be accepted from Tuesday 4 April to 23.59 Friday 28 April 2017. (8) The Prize will be awarded to the first names randomly selected. There is no prize or cash alternative offered. (9) The Promoter will endeavour to notify the winner by email within 14 days of the Draw. If a winner does not claim the Prize within one month of notification, he or she forfeits their Prize and another random winner will be selected in their place. (11) The Promoter will not be liable if the Prize does not reach the prize winner for reasons beyond its control or if the Prize is damaged during delivery. (12) The Promoter's decision is final and no correspondence will be entered into. (13) The winner agrees to the use of his/her names in the Institute of Leadership and Management member e-newsletter and for the purposes of term 14. No further promotion of the prize winners is intended. (14) The name of the winner will be available on request after 12 June 2017 by emailing Neena.Dhaun@institutelm.com. (15) The Promoter reserves the right to withdraw or amend this Draw and/or substitute the Prize for one of equivalent value at any time without notice. (16) These Terms and Conditions are subject to the English law and the jurisdiction of the English courts.